



**PSYCHOLOGISTS IN HOSPITALS  
AND HEALTH CENTRES**  
SECTION  
**PSYCHOLOGUES EN MILIEUX  
HOSPITALIERS ET EN CENTRES  
DE SANTÉ**

**ANNUAL GENERAL MEETING – MINUTES**

**St. John's Newfoundland  
June 12, 2025 5 pm**

Meeting Chair: Lesley Graff Chair PHHC Section

Minutes: recorded by Jane Heintz Grove

1. Approval of the Agenda  
Moved Kerry Mothersill; seconded Maxine Holmqvist. No changes. Quorum met.
2. Approval of the 2024 AGM Minutes  
Moved Stephanie Greenham; seconded Sean Kidd. No changes/edits.
3. Chair Report – Lesley Graff
  - a. Section executive members introduced and acknowledged; executive met monthly September to June.
  - b. 2024- 2025 goals included: continuing to build network of Psychology leadership in public health systems across Canada; continuing national community of practice forums; leading advocacy for recruitment, retention and value of psychologists in the public health sector, enhancing section membership and engagement including student engagement through outreach and social media; update section website; convention planning for 2025
  - c. Advocacy highlights:
    - National community of practice forum
    - Recruitment and retention survey
    - National task force established in partnership with CPA on public health sector recruitment, building on prior think tank meetings
    - *Canadian Psychology* article Hudd et al. 2024 co-authored by several Section executive
    - Response article in preparation for *Canadian Psychology* related to training in clinical psychology
    - Psynopsis 2025 Special Edition – Guest Editor Kerry Mothersill

- CPA sessions- graduate student research symposium, featured speaker, section AGM
4. Secretary Treasurer Report – Jane Heintz Grove
    - a. Membership – General trend of relatively stable membership numbers over the past 4 years, with increase in full members but decrease in student members. Executive to review approaches to draw student members.
    - b. Finance
      - 2024 opening balance – \$3001.50  
Revenue from membership dues – \$1832.00  
Expenses – \$2800.48  
2024 closing balance – \$2342.02
      - Year over year review identified a modestly lower bank balance in 2024; executive is exercising fiscal caution and closely reviewing expenses and expenditure decisions to appropriately manage the balance
      - Projected expenditures in 2025– convention speaker honoraria, student awards, section award related costs, CPA administrative fee, further engagement opportunities regarding recruitment/retention
      - Additional revenue – small grant received from CPA for national task force support
  5. Student Representative Report– Aiden O’Callahan
    - a. Goals: Advocate, engage and educate; Student committee – 3 members; utilizing social media outreach, event planning, CPA convention student symposium, discussing student perspectives
    - b. Event report: National webinar on psychology residencies in Canada – 70 students participated; 2 current residents presented, PHHC student rep moderated. Prepared a brief resource guide for attendees.
    - c. 2025/26 plans include national webinar on psychology residencies, and/or national webinar on benefits of public health sector career  
Ideas brought forward by meeting participants – target high school and early undergrads to provide information on psychology clinical careers; develop community of practice meetings for psychology students/residents
  6. Section Awards
    - a. Student Travel Award: Lauren Currie – UBC; Madissen Sitka - UM
    - b. Student Best Presentation Award: Graham Berlin - CAMH
    - c. Bob McIlwraith Early Career Award: Dr. Danielle Rice – St. Joseph’s Healthcare Hamilton
    - d. Excellence in Hospital and Healthcare Psychology Award: Dr. Patricia Poulin – The Ottawa Hospital  
Award nominees were acknowledged, and accomplishments of the award recipients were highlighted – all were thanked for their excellent contributions to the practice of psychology in hospitals and health care.
  7. Executive Committee – 3 open positions put to the floor for nominations
    - Chair Elect – No nominations from the floor
    - Secretary Treasurer – Jane Heintz Grove; nominated from the floor

- Member at Large – Amanda Pontefract; nominated from the floor in absentia; provided prior approval for nomination  
No additional nominations from the floor; Amanda and Jane elected by acclamation; executive to follow up re Chair Elect
8. Recognition of outgoing committee – no outgoing members
  9. Other business - none

Meeting adjourned 5:48 pm June 12, 2025